

No.11011/31/2012-Trg (IIMB)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training
(Training Division)

Block-IV, 3rd Floor,
Old JNU Campus
New Mehrauli Road,
New Delhi-110 067

Date: 12th September, 2012

To

1. The Chief Secretaries to all State Governments
2. Administrators of Union Territories
3. Secretaries (All Ministries/Departments in Government of India)
4. Directors General/Directors of State Training Institutions
5. The Joint Secretary (dealing with UTS), MHA, New Delhi

Subject: 12th Post Graduate Programme in Public Policy and Management during 2013-15 at the Centre for Public Policy, Indian Institute of Management, Bangalore— reg.

Sir/Madam,

The Department of Personnel and Training (DoP&T) is sponsoring a Post Graduate Programme in Public Policy and Management (PGPPM) at the Centre for Public Policy (CPP), Indian Institute of Management, Bangalore (IIMB) every year. So far ten (10) programmes have been completed and 11th programme is currently in progress. The 12th programme is scheduled to commence from **27th May, 2013**.

2. The programme is meant for officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also for officers of the State Civil Services and has been designed to be a high quality programme with a set of '**Core Courses**' as well as a range of '**Electives**'. While this programme is conceived as a two-year programme, in effect, the officers will complete the 'Domestic component' as well as the 'International component (about 7 weeks)' at IIMB and Syracuse University, USA respectively in the first year itself, and will return to the departments for posting. However, while on job during the second year, the officers will continue to improve their dissertation for presenting and defending the same in IIMB at the end of the second year by sparing a couple of weeks.

3. Residential family accommodation is available at IIM, Bangalore for the participants. We propose to select about 30-35 participants for the 12th programme in order to ensure a high degree of excellence.

4. During the course of training at Maxwell School, Syracuse, the participants are expected to stay at the accommodation arranged by the IIM-B and/or collaborating institution as the case may be. Requests for alternate arrangements for stay by participants themselves will not be entertained.

5. Please find enclosed a copy of the '**Terms and Conditions**' for officers to be admitted to the programme. It is requested to kindly circulate the programme amongst all eligible officers as well as to encourage as many as possible to apply for the programme.

6. **Course fee:** The course fee will be paid as under:

(a) . The cost of the domestic component of the programme (**Rs. 7.00 lakh—Rupees Seven lakh only**) to be paid to IIMB will be met by the respective cadre controlling authority (for example, DoP&T for IAS Officers, MHA for IPS officers etc). In case of Central Secretariat Service (CSS) officers, the domestic course fee will be met by the Ministry/Department where the officer is working.

(b) The cost of the 'International Component' of the programme will be met by DoP&T for all the participants, except for the Group 'A' Service who are working in a Public Sector Undertaking (PSU) on deputation basis. The liability of the DoP&T would be only towards payment of air fare, course fees, accommodation costs and admissible per diem at the slab rates prescribed. Any expenditure over and above this would be borne by the concerned sponsoring Ministry/Department.

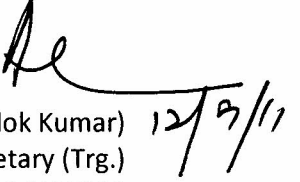
(c) In case of officers belonging to any Group 'A' Service and working on deputation basis in a Public Sector Undertaking (PSU) the entire cost of the programme (domestic as well as international component containing course fee and lodging charges, airfare, per diem allowances etc.) shall be borne by the concerned PSU in which the officer is working. In the event of his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.

7. The sponsoring organization, viz. the organization where the officer is currently posted, will also meet the cost of (a) pay and allowances during the training period, (b) travel from place of posting to Bangalore and back, (c) travel towards field visits of the participants for collection of data/information for the dissertation, (d) travel to Bangalore for presentation of the dissertation at the end of the programme and (e) a one time allowance of Rs. 1500 (Rupees fifteen hundred only) for stationery etc.

8. Nomination of suitable officers, after obtaining necessary clearances from Cadre Controlling Authority/State Government (wherever necessary) may please be sent to this office, in the enclosed proforma, so as to reach us on or before **31st January, 2013**. Nominations received after this date will not be considered. A copy of the application may also be sent to the Chairperson, CPP, IIMB, Bannerghatta Road, Bangalore-560076. The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by IIMB. The interview dates and time will be intimated to the officers by IIMB. In order to save time, the officers are permitted to send an advance copy of the application directly to this office. The officers will also be called for interview based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their cadre controlling authorities; therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

9. Further details with regard to this programme may be ascertained from PGPPM office, Indian Institute of Management, Bangalore (Phone No. 080-26582450, Fax No. 080-26584050 E-Mail: pgppmoffice@iimb.ernet.in) and websites of IIMB (<http://www.iimb.ernet.in/pgppm>) & Ministry of Personnel, Public Grievances and Pensions (www.persmin.nic.in).

Yours faithfully,



(Alok Kumar) 12/9/11
Joint Secretary (Trg.)
Tel: 011-26106314
Fax: 011-26107962

Encls: 1-Terms and conditions

Copy to:

1. The Comptroller and Auditor General of India, New Delhi
2. Secretary, Union Public Service Commission, New Delhi
3. The Election Commission of India, New Delhi
4. Controller General of Accounts, New Delhi
5. Deputy Director General (Training), Department of Post, Dak Bhavan, New Delhi
6. Director (Training), Railway Board, Rail Bhavan, New Delhi
7. Director (Police), Ministry of Home Affairs for nomination of IPS Officers
8. Director General, CPWD Training Institute, Nirman Bhavan, New Delhi
9. Director, Bureau of Police Research and Development, CGO Complex, New Delhi
10. Establishment Officer, Department of Personnel & Training, North Block, New Delhi
11. Director (HRD), Ordnance Factory Board, 10-A, SK Bose Road, Kolkatta
12. Director, IIMB, Bannerghatta Road, Bangalore-560076
13. Chairperson, Centre for Public Policy, Indian Institute of Management, Bannerghatta Road, Bangalore-560076. The Chairperson is requested to consider applications received on or before 31st January, 2013 based on their eligibility for calling the officers for the interview.
14. NIC, Training Division, for uploading the notification on DoP&T website and Training Division's webpage

Terms and conditions

12th Post Graduate Programme in Public Policy and Management 2013-15 at Centre for Public Policy, Indian Institute of Management, Bangalore

The Training Division of Department of Personnel & Training is sponsoring Post Graduate Programme in Public Policy and Management (PGPPM) at Centre for Public Policy, Indian Institute of Management, (IIM-B) Bangalore. The 12th Programme will commence from 27th May, 2013. This has been designed to be a high quality programme with a set of 'Core Courses' as well as a range of 'Electives'. While this programme is conceived as a two-year programme, in effect, the officers will complete the 'Domestic component' as well as the 'International component (about 7 weeks)' at IIMB and Syracuse University, USA respectively in the first year itself, and will return to the departments for posting. However, while on job during the second year, the officers will continue to improve their dissertation for presenting and defending the same in IIMB at the end of the second year by sparing a couple of weeks.

2. Eligibility:

The programme is open to officers of All India Services, Central Services—organized & non-organized, technical & non-technical, faculty members of State Administrative Training Institutes and also officers of the State Civil Services subject to the following eligibility conditions:

(i)	Length of service	Officers of All India Services, Central Services should have put in 7 years of Group 'A' service. The State Civil Service Officers should have put in at least 9 years of service in Group A (Class-I).
(ii)	Age	The officers should not be more than 50 years of age as on 27.05.2013 (53 years in case of officers belonging to Scheduled Caste and Scheduled Tribes)
(iii)	Earlier Training	The officers should not have undergone a training Programme of 12-weeks or more duration in India during a period of 5 years preceding the date of commencement of this Programme. Further, the officer should not have undergone a Programme of training abroad of more than 2-weeks in preceding 2-years, more than one month in preceding 3-years or more than six months in the preceding 5-years.

3. Course Fees:

(a) The cost of the domestic component of the programme (Rs. 7.00 lakh—Rs Seven lakh only) will be met by the respective cadre controlling authority (for example, DoPT for IAS officers, MHA for IPS officers etc.). In case of Central Secretariat Service (CSS) officers, the domestic course fee will be met by the Ministry/Department where the officer is working.

(b) The cost of the 'International Component' of the programme will be met by DoP&T for all the participants, except for the Group 'A' Service who are working in a Public Sector Undertaking (PSU) on deputation basis. The liability of the DoP&T would be only towards payment of air fare, course fees, accommodation costs and admissible per diem at the slab rates prescribed. Any expenditure over and above this would be borne by the concerned sponsoring Ministry/Department.

(c) In case of officers belonging to any Group 'A' Service and working on deputation basis in a Public Sector Undertaking (PSU) the entire cost of the programme (domestic as well as international component) shall be borne by the concerned PSU in which the officer is working. In the event of

his/her selection, the joining of such officer in the programme is strictly subject to the confirmation of the concerned PSU to bear the entire expenditure of the programme to the institute in respect of such officer.

(d) The sponsoring organization, viz. the organization where the officer is currently posted, will also meet the cost of (a) pay and allowances during the training period, (b) travel from place of posting to Bangalore and back, (c) travel towards field visits of the participants for collection of data/information for the dissertation, (d) travel to Bangalore for presentation of the dissertation at the end of the programme and (e) a one time allowance of Rs. 1500 (Rupees fifteen hundred only) for stationery etc.

(e) During the international component of the programme, the daily allowance will be paid to the participants on the basis of extant approved rates for short-term training programmes under the Scheme of 'Domestic Funding of Foreign Training' of DoP&T. All arrangements for stay abroad during the international component of the programme will be arranged by IIMB through the collaborating institution and no participant will be permitted to make his/her own arrangements of stay during the training abroad. The cost of Visa fees (if any), medical insurance etc., will be met by the sponsoring authority (i.e. the Ministry/Department/office from which the officer is drawing his/her pay and allowances before joining the programme) on actual basis.

4. Conditions for officers admitted to the programme:

In case of officers, sponsored by the Government of India/State Governments for this programme, the following conditions will apply:

(i) The entire period of training (institutional training of 12 months) will be treated as on duty under FR 9(6)(b)(i);

(ii) The Ministries/ Departments/State Governments may fill up the vacancy caused by the deputation of the officers;

(iii) For the grant of special pay/ Central deputation (Tenure allowance) (CDTA), the participants will be regulated as under:-

(a) The officers who proceed for training during their tenure of central deputation will continue to receive CDTA for the period of their entitlement against Central deputation tenure. If any period of training falls beyond the tenure of Central deputation or the officers proceed for training at the end of their tenure at the Centre, CDTA will not be admissible.

{Note-The tenure of central deputation in so far as it relates to this program, would also include the period of leave upto 2 months that may be granted by the central Ministry/ Department to the officers before their repatriation to the parent cadre}

(b) The officers not on central deputation and also not in receipt of CDTA, whether they proceed on training from Delhi, or outside Delhi will not be entitled to any Special pay drawn before proceeding for the training.

(iv) Officers of the Central Government, State Government and Union Territories coming from outside Bangalore to participate in the program will be allowed one of the following two options by the sponsoring authorities:-

- (a) The officers will be treated as on duty on tour. They will draw travelling allowance as on tour and allowances as per para II(a) of the Ministry of Finance, Department of Expenditure O.M. 19030/2/86-E-IV dated 24.3.86 amended from time to time.

OR

- (b) The officers will be treated as on transfer. They will not be entitled to the Government accommodation at the original place of posting.
- (v) In case an officer proceeding on training is a *bona fide* occupant of Government accommodation in the general pool controlled by the Directorate of Estates, he could retain the residential accommodation for the full period of training at his place of posting provided the residence is required for *bona fide* use of members of his family.
- (vi) Officers of the Central Government entitled to facility of residential telephone at the time of joining this programme will be allowed to retain the residential telephone sanctioned to them on usual terms for six months and thereafter on the condition that the officers will pay all calls in excess of the free calls allowed by the Telecommunication Department as stipulated in Ministry of Finance (Department of Expenditure) O.M.No. 7(10)E(Coord)/79 dated 1st August, 1979 as amended from time to time.
- (vii) **The salary and other claims of the officers be paid by the Ministry/Department/Office where they were last working before joining this programme.**

5. **Bond to be executed by the officer:**

Before joining the programme, the officer is required to execute a Bond to the extent that "in the event of his/her failing to resume duty or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the long term training programme or failing to complete the training programme, or quitting the service at any time within a period of FIVE (5) years after his/her return to duty, the officer shall forthwith pay to the Government or as may be directed by the Government, on demand all charges and expenses that shall or may have been incurred by the Government for the training i.e. all monies paid to him/her or expended on his/her account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the Government/agency concerned together with interest thereon from the date of demand at Government rates for the time being in force on Government loans or if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India and together with all costs between the attorney and the client.

6. **Hostel Facilities**

This is a fully residential programme. IIM, Bangalore will provide rent-free furnished family residential accommodation in the Institute to the participants.

7. **Selection procedure and forwarding of nominations**

- (i) The Cadre Controlling Authority (CCA) should recommend names of only those Group 'A' officers who are likely to stay with the CCA for some more time. Officers whose names have been recommended for central deputation/ or figuring in the 'offer list' for central

deputation under the 'Central Staffing Scheme' should not be nominated for the PGPPM programme. Failure to withdraw the applications of such officers for the PGPPM, may result in debarment of officers for central deputation for five years.

- (ii) Officers on deputation to Government of India under the Central Staffing Scheme must complete at least two years of their tenure on deputation on the date of this notification to become eligible to apply for this programme.
- (iii) The faculty members of the State ATIs who have completed at least three years on the date of starting of the program are also eligible to apply for the programme. However, those faculty members who belong to state civil services need not necessarily fulfil this condition. The selected faculty members, however, would be required to stay in the ATI for next three years after completion of the programme.

8. **Forwarding of nominations**

- (i) Concurrence of State Governments, wherever necessary, would have to be obtained by the sponsoring authority before sending the nominations to DoP&T.
- (ii) Officers are requested to download the application form either from IIMB's website <http://www.iimb.ernet.in/pgppm> or DoP&T's website www.persmin.nic.in and also to submit additional information as per the **proforma 'A'** attached with this circular. Cadre Controlling Authorities are requested to nominate suitable officers (**who are clear from vigilance angle**) so as to reach us on or before **31st January, 2013**.
- (iii) Nominations received after **31st January, 2013** will not be considered.
- (iv) A copy of the application may also be sent to the Chairperson, Centre for Public Policy, Indian Institute of Management, Bangalore, Bannerghatta Road, Bangalore-560076.
- (v) The nominations would be scrutinized and officers fulfilling the conditions of eligibility will be called for an interview by IIMB. The interview dates and time will be intimated to the officers by IIMB. In order to save time, the officers are permitted to send an advance copy of the application directly to this office. The officers will also be called for interview based on their advance applications. However, final selection will be subject to receipt of his/her formal application, duly recommended by their cadre controlling authorities; therefore, it is in the interest of the officers to get their applications routed through their Cadre Controlling Authority as early as possible.

PROFORMA-A

(Additional information to be sent to DoPT only)

**POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT 2013-15
CONDUCTED BY INDIAN INSTITUTE OF MANAGEMENT, BANGALORE**

(To be filled by the officer)

1	Name of the officer (in capital):	
2	Present designation:	
3	Official Address: Residential address: Telephone No: Fax No: Mobile No: e-mail :	
4	Service/ cadre to which the officer belongs (with year of allotment):	
5	Length of Service in Group 'A'	
6	Do you belong to a Scheduled Caste/Scheduled Tribe	SC ST
7	Are you presently on deputation to the Government of India under Central Staffing Scheme	Yes/No
8	If yes, from what date	
9	What is the date of completion of tenure?	

10. Details of in-service training programs/ courses attended (in India and abroad) {duration should be at least two weeks or more}

S.No.	Name of the course/ training program	Year	Name of the place/Institution	Duration (in Weeks)
	In India			
	Abroad			

11. DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place

Date

Signature of the candidate

PART-B

To be filled in by the Sponsoring Authority

Is there any vigilance case pending or contemplated against the officer? Yes No

If yes, please give details
.....
.....

Is there any standing adverse entry against the officer? Yes No

If yes, please give details
.....
.....

Is the applicant's overall ACR gradings "Very Good"? Yes No

If no, please give details
.....
.....

Whether cadre clearance has been obtained? Yes No

(For officers, who would be completing their deputation tenures prior to joining the PGPPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also? Yes No

If selected, will the candidate be released for the programme? Yes No

Name of the sponsoring authority:
.....
.....

Designation:.....

Office:.....
.....

Date

Place

Signature of the Sponsoring Authority

FORMAT OF BOND TO BE EXECUTED BY A GOVERNMENT SERVANT BEFORE PROCEEDING FOR 12th POST GRADUATE PROGRAMME IN PUBLIC POLICY AND MANAGEMENT (PGPPM) OF INDIAN INSTITUTE OF MANAGEMENT BANGALORE (IIMB) 2013-15

KNOW ALL MEN BY THESE PRESENTS THAT I, -----, resident of -----, at present employed as --- in the Ministry/Department-----, do hereby bind myself and my heirs, executors and administrators to pay to the President of India (hereinafter called the 'Government') on demand, 'all charges and expenses' that shall or may have been incurred by the Government for my PGPPM training by IIMB i.e. all monies paid to me or expended on my account during training such as pay and allowances, leave salary, cost of fee, travelling and other expenses, cost of international travel and cost of training abroad met by the govt./agency concerned, etc. being conducted by IIM Bangalore together with interest thereon from the date of demand at Government rates, for the time being in force, on Government loans or, if payment is made in a country other than India, the equivalent of the said amount in currency of that country converted at the official rate of exchange between that country and India AND TOGETHER with all costs between the attorney and the client.

WHEREAS I, -----, am being deputed for PGPPM Training by IIM Bangalore by the Department of Personnel and Training (DoP&T), Government of India,

AND WHEREAS for the better protection of the Government I have agreed to execute this bond with such conditions as written hereunder:

NOW THE CONDITION OF THE ABOVE WRITTEN OBLIGATION IS THAT, in the event of my failing to resume duty, or resigning or retiring from service or otherwise quitting service, without returning to duty after expiry or termination of the period of the PGPPM training, OR failing to complete the training programme, OR quitting the service at any time within a period of FIVE (5) years after my return to duty, I shall forthwith pay to the Government or as may be directed by the Government, on demand the said sum together with interest thereon from the date of demand at Government rates for the time being in force on Government loans.

AND upon my making such payment the above written obligations shall be void and of no effect, otherwise it shall be and remain in full force and virtue.

The Bond shall in all respects be governed by the laws of India for the time being in force and the rights and liabilities hereunder shall, where necessary, be accordingly determined by the appropriate Courts of India

The Government of India has agreed to bear the stamp duty payable on this bond.

Signed and delivered this the ----- day of ----- month of the year Two Thousand and Twelve/Thirteen.

Signed and delivered by ----- (Name and designation)

In the presence of ----- and -----

Witnesses: 1. _____
2. _____

ACCEPTED
on behalf of the President of India by the Cadre Controlling Authority
(Authorised Signatory)

PART - B

SECTION 1: SERVICE PARTICULARS

*Service:..... Cadre (for All India Services only) :

*Batch: *Date of Joining Service (dd/mm/yyyy) :

*Present Posting:.....

*Designation:..... *Pay Band:.....*Grade Pay

*Ministry / Department:.....

Length of Service in Group "A":.(No. of completed years).....

*Whether on deputation to Government of India. YES NO

If so, is this your first deputation to Government of India?

If on deputation, date of completion of tenure:

***SECTION 2: ACADEMIC RECORD**

***(A) Graduation :**

(Give marks / CGPA for the final year only. In case of multiple degrees, give details of all degrees)

Degree : Discipline:

(BA, B.Sc., B.Tech, BE etc. and Discipline (Engineering, Science, Arts, etc.)

Subject specialization (Mechanical, Computer Science, Literature, etc.):.....

Name of the College:.....

Name of University/ Institution:.....

Qualification	Year of Graduation	Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction

***(B) Post Graduation**

(Give marks/CGPA for the final year only. In case of multiple degrees, give details of all degrees)

Degree :..... Discipline :.....

(MA, M.Sc, M. Tech, PGDM, etc.) and Discipline (Engineering, Science, Arts, etc.)

Subject specialization (Mechanical, Literature, History, etc.):

Name of the College:.....

Name of University/Institution:

Qualification	Year of Graduation	Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction

(C) Professional Qualifications

Professional qualifications/diploma that you have (CA/ICWA/NIIT/Aptech/Foreign Languages, etc.)

Qualification	Date		Marks obtained / CGPA	Maximum marks/CGPA	Class / Distinction
	From	To			

SECTION 3: WORK EXPERIENCE

(A) Since joining service (attach separate sheets, if necessary)

Organization	Designation	Period		Nature of Work
		From	To	

(B) Trainings, Special Assignments / Project undertaken, volunteer work, etc (attach separate sheets, if necessary)

Organization	Period		Total month	Nature of work
	From	To		

SECTION 4: ADDITIONAL INFORMATION

(Please attach separate sheets wherever necessary)

A. Briefly describe your job responsibilities and your achievements at your work place

.....
.....

B. Areas of Specialization:

(Please list the areas(s) within the realm of public policy that you would like to specialize with brief explanation for the same).

.....
.....

C. What are your career goals and how does a Post Graduate Diploma in Public Policy and Management at IIMB, fit in with your plans?

.....
.....

D. Please submit an essay of about 600 words typed, in your area of interest along with this application . The essay should focus on the following:

- A public policy issue that you think is important
- Key dimensions of the public policy issue
- Appropriate and implementable solutions

The essay should be original, typed on separate sheets of paper and attached to the application. Please sign a declaration at the end of the essay stating that the work is original.

***SECTION 5: PREVIOUS RECORD OF TRAINING**

*Have you attended any foreign training of more than 15 days duration in the past? Yes No

If yes, please specify: Name of the Institute:.....

Country:.....

DurationFrom To

*Have you attended any training (including domestic) of more than 12 weeks duration in the last 5 years? Yes No

If yes, please specify, Name of the Institute:.....

Country:.....

DurationFrom To

DECLARATION

I certify that the information given in this application form is correct and true to the best of my knowledge. I agree to abide by the decision of the authorities regarding my selection to the programme.

Place

Signature of the applicant

Date

Please send an advance copy (before submission to your departmental superiors for sponsorship) directly to Under Secretary (LTT), Department of Personnel and Training, Government of India, Block IV, 3rd Floor, Old JNU Campus, New Mehrauli Road, New Delhi - 110 06., Also send an advance copy to Shri N. Thyagarajan Babu, Administrative Officer (PGPPM), Indian Institute of Management Bangalore, Bannerghatta Road, Bangalore - 560 076. Please ensure that the Original application is routed through the Sponsoring Authority so as to reach DoPT before January 31, 2013.

For the use of the Sponsoring Authority only

Is there any vigilance case pending or contemplated against the officer? Yes No

If yes, please give details

Is there any standing adverse entry against the officer? Yes No

If yes, please give details

Is the applicant's overall ACR grading "Very Good"? Yes No

If no, please give details

Whether cadre clearance has been obtained?

Yes No

(For officers, who would be completing their deputation tenures prior to joining the PGPPM? In such cases, clearance of the State Government/Parent department has to be obtained)

Has the candidate been offered a central deputation also?

Yes No

If selected, will the candidate be released for the programme?

Yes No

Name of the sponsoring authority:

Designation:.....

Office:.....

Date

Place

.....
Signature of the Sponsoring Authority